



Kairos Outside of New York City

P. O. Box One, Larchmont, New York 10538

Phone: (201) 303-5942

Website: www.kairosoutsidenyc.org

GUEST RESERVATION - KAIROS OUTSIDE WEEKEND

A Kairos Outside Weekend is a no-cost retreat, hosted by a Christian community, for women who now have (or have had) relatives and/or friends in State or Federal prisons, jails, youth facilities, or who have been incarcerated themselves. These women are shown Christ's love and treated as Guests of Kairos Outside. To attend, Guests do not need to be Christian. Weekends are usually held twice per year and last from Friday evening until Sunday afternoon.

Please fill in the information below, the information on back (if it applies to you), sign and date the form, and mail it to us at the address listed above. We will then contact you about an upcoming Weekend.

YOUR INFORMATION

(You must be at least 20 years old to be a Guest)

Phone numbers are very important! All information is kept strictly confidential.

Name _____

Address _____ City _____ State _____ Zip _____

Phone: Home (____) _____ Work (____) _____ Cell (____) _____ Best Time To Call: _____

Email: _____ Referred by: _____

Relationship to Inmate _____ If SELF, please complete information on the back of this form.

Have you ever been on a Kairos Weekend? If yes, where and when _____

INMATE INFORMATION

Name _____ If incarcerated now, please fill in:

DOC Identification No. _____ Housing _____

Name of Facility _____

Address _____ City _____ State _____ Zip _____

If NOT incarcerated now, please fill in: Current Phone Number (____) _____

Address _____ City _____ State _____ Zip _____

Guest's Signature _____ Today's Date _____

- OVER -

Kairos Outside Weekends are Drug, Alcohol and Fragrance free.

If you are a prior inmate, to be a Guest, **12 months must have passed since your release.**

If you are a potential Guest for the upcoming Kairos Outside Weekend and are on parole or probation, **written permission** from your supervising parole or probation officer is **required** a minimum of **30 days in advance of the Friday Weekend start date.**

Please complete Section A, have your supervising officer complete Section B, and then mail the form to us.

Kairos outside may contact your Parole/Probation Officer.

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Section A - Guest Information:

Planning to attend Kairos Outside Weekend # ___ on _____, 20__

Name of Retreat Center _____

Address _____ City _____ State _____ Zip _____

Are you on **probation** or **parole**? (circle one)

Your Signature _____ Today's Date _____

By my signature, I certify my Parole/Probation Officer, if required, has been notified of this Retreat, and it has been 12 months since my release from prison.

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Section B - Parole / Probation Officer:

Name _____ Title _____
(please print)

Address _____

City _____ State _____ Zip _____

Phone (work) (____) _____ (cell) (____) _____

Email address _____

_____ **Approved** _____ **Denied**

Signature _____ Date _____